

Submitted by: Chair of the Assembly at the  
Request of the Acting Mayor  
Prepared by: Department of Health and Human  
Services  
For reading: May 12, 2009

CLERK'S OFFICE

APPROVED

ANCHORAGE, ALASKA

AO No. 2009-62

Date: 5-26-09

1 **AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTION**  
2 **4.60.060 REGARDING THE HEALTH AND HUMAN SERVICES COMMISSION**

3  
4 **THE ANCHORAGE ASSEMBLY ORDAINS:**

5  
6 **Section 1.** Anchorage Municipal Code Section 4.60.060 is amended to read as  
7 follows:

8  
9 **4.60.060 Municipal health and human services commission.**

10  
11 **A. *Composition; powers and duties; staff.***

12  
13 1. There is established a municipal health and human services  
14 commission whose purpose is to advise the Municipality on  
15 health and human services issues [FACILITATE THE EFFICIENT AND  
16 EFFECTIVE ALLOCATION OF HEALTH AND HUMAN SERVICE  
17 RESOURCES]. Members shall broadly represent the community's  
18 principal social, economic, ethnic, age and gender-related  
19 characteristics.

20  
21 2. The commission shall consist of 15 persons. [A MAJORITY OF THE  
22 MEMBERS SHALL BE CONSUMERS AND THE REMAINDER SHALL BE  
23 PROVIDERS. IF AT ANY TIME, BY RESIGNATION, DISABILITY OR  
24 DISCHARGE BY THE MAYOR, THE RATIO FAILS TO MEET THIS CRITERIA,  
25 THE CHAIR WILL PROMPTLY NOTIFY THE MAYOR AND THE ASSEMBLY,  
26 AND THE MAYOR SHALL APPOINT A MEMBER OR MEMBERS FROM THE  
27 APPROPRIATE GROUP. THE COMMISSION SHALL ALSO HAVE TWO  
28 ALTERNATE MEMBERS WITH TECHNICAL EXPERTISE IN THE FIELD OF  
29 ON-SITE WASTEWATER DISPOSAL SYSTEMS TO SERVE ONLY ON THE  
30 ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD. THE  
31 ALTERNATES SHALL BE APPOINTED TO TERMS IN THE SAME MANNER AS  
32 THE MEMBERS.]

33  
34 3 [6]. The commission shall:

35  
36 a. Recommend to the mayor and assembly a  
37 [COMPREHENSIVE] health and human services plan. The  
38 plan shall include a review and inventory of existing

1 health and human services, and health and human  
 2 service priorities and goals, and recommend  
 3 mechanisms and actions to meet these goals and  
 4 priorities. The plan shall be updated at least every two  
 5 years.

- 6  
 7 b [c]. Advise the mayor and assembly as to conformance with  
 8 the health and human services plan, all ordinances  
 9 proposed to or by the assembly relating to municipal  
 10 health or social service programs and activities affecting  
 11 the well-being of the residents. The commission shall  
 12 also advise the mayor and assembly as to policies,  
 13 practices and legislation which affect the health and  
 14 social well-being of the residents.

15  
 16 [MAINTAIN THAT MEMBERSHIP DEEMED NECESSARY BY THE  
 17 STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES TO  
 18 QUALIFY THE COMMISSION AS A SUBAREA ADVISORY COUNCIL  
 19 OR OTHER ACTIVE PARTICIPANT IN THE HEALTH OR SOCIAL  
 20 SERVICES PLANNING PROCESS AT THE STATE LEVEL.]

- 21  
 22 c [e]. At the request of the mayor, assembly or on their  
 23 initiative p[P]roduce interim or special reports on specific  
 24 concerns the commission believes affect or will affect the  
 25 municipality.

- 26  
 27 d [g]. Inform the general public on matters of health and human  
 28 services.

29  
 30 [EVALUATE THE AVAILABILITY AND ALLOCATION OF FEDERAL,  
 31 STATE AND PRIVATE RESOURCES AND ADVISE THE  
 32 COMMISSIONER OF PUBLIC SAFETY, THE MAYOR AND THE  
 33 ASSEMBLY ON HOW SUCH RESOURCES CONFORM TO THE  
 34 COMPREHENSIVE HEALTH AND HUMAN SERVICES PLAN.]

- 35  
 36 [F. REVIEW AND MAKE RECOMMENDATIONS ON THE PROPOSED  
 37 ALLOCATION OF ALL FEDERAL, STATE AND MUNICIPAL  
 38 REVENUES FOR HEALTH AND HUMAN SERVICES MANAGED BY  
 39 THE MUNICIPALITY.]

40  
 41 [EACH MEMBER SHALL BE APPOINTED PURSUANT TO CHAPTER 4.05  
 42 OR FOR THE UNEXPIRED PORTION OF A PREDECESSOR'S TERM. NO  
 43 PERSON SHALL SERVE MORE THAN TWO CONSECUTIVE TERMS.]

- 44  
 45 [4. THE COMMISSION SHALL ANNUALLY SELECT FROM AMONG ITS  
 46 MEMBERS A CHAIR AND SUCH OTHER OFFICERS AS THE COMMISSION

SHALL DETERMINE NEEDFUL. ONLY THE CHAIR OR THE CHAIR'S  
DESIGNEE SHALL SPEAK FOR OR REPRESENT THE COMMISSION.

5. THE COMMISSION MAY ESTABLISH STANDING COMMITTEES FROM ITS  
MEMBERSHIP WHICH SHALL HAVE A CONSUMER MAJORITY AND  
ONGOING ADVISORY COMMITTEES AND TEMPORARY TASK FORCES  
THAT INCLUDE COMMUNITY MEMBERS AND OTHER KNOWLEDGEABLE  
PERSONS TO ASSIST THEM.

7. THE ADMINISTRATION SHALL PROVIDE PLANNING AND OTHER STAFF  
SERVICES TO THE COMMISSION AND ITS COMMITTEES AND TASK  
FORCES. THE STAFF SHALL REPORT TO THE COMMISSIONER OF PUBLIC  
SAFETY.]

B. *Definitions.* For purposes of this section:

1. *Administration* means the executive branch of the government of  
the municipality.

2. *Commission* means the municipal health and human services  
commission.

3 [5]. *Health and human services* means activities to promote the  
physical, mental and emotional well-being of people and  
activities to provide necessities of life to individuals, including  
but not limited to shelter, clothing, food, medical and dental  
care, transportation, information, training, rehabilitation and legal  
assistance. The terms "human services" and "social services"  
are synonymous.

[COMMISSIONER MEANS THE COMMISSIONER OF PUBLIC SAFETY OF  
THE MUNICIPALITY.]

[4. *CONSUMER* MEANS ANYONE WHO IS NOT AN ELECTED OFFICIAL OR HIS  
REPRESENTATIVE AND WHO HAS NO FINANCIAL OR EMPLOYMENT  
RELATIONSHIP TO A RESOURCE OR SERVICE PROVIDER.

6. *PLANNING* MEANS A PUBLIC PROCESS WHICH ESTABLISHES  
COMMUNITY NEEDS AND GOALS, SETS PRIORITIES AND RECOMMENDS  
ACTIONS TO ATTAIN THOSE GOALS.

7. *PROVIDER* MEANS A PERSON OR AGENCY WHO PROVIDES HEALTH OR  
HUMAN SERVICES OR SUPPORTS HEALTH OR HUMAN SERVICES OR IS  
EMPLOYED BY A PERSON OR AGENCY THAT PROVIDES SUCH  
SERVICES.]

1 (AO No. 255-76; AO No. 85-42(S-A); AO No. 86-131; AO No. 97-33, § 1, 5-6-  
2 97; AO No. 2003-99, § 1, 7-15-03)

3  
4 **Cross references:** Environmental protection, Tit. 15; health, Tit. 16; utilities,  
5 Tit. 26.

6  
7 **Section 2.** This ordinance shall be effective immediately upon passage and  
8 approval by the Assembly.

9  
10 PASSED AND APPROVED by the Anchorage Assembly this 26<sup>th</sup> day of  
11 May, 2009.

12  
13 Debbi Ossander  
14 Chair

15  
16  
17 ATTEST:

18  
19 Sala S. Juente  
20 Municipal Clerk  
21

**MUNICIPALITY OF ANCHORAGE**  
**Summary of Economic Effects -- General Government**

AO Number: 2009-62

Title: **AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTION  
 4.60.060 REGARDING THE HEALTH AND HUMAN SERVICES  
 COMMISSION.**

Sponsor: ACTING MAYOR  
 Preparing Agency: Department of Health and Human Services  
 Others Impacted:

<b>CHANGES IN EXPENDITURES AND REVENUES:</b>	(In Thousands of Dollars)				
	FY09	FY10	FY11	FY12	FY13
<b>Operating Expenditures</b>					
1000 Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
2000 Non-Labor	-	-	-	-	-
3900 Contributions					
4000 Debt Service					
<b>TOTAL DIRECT COSTS:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Add: 6000 Charges from Others					
Less: 7000 Charges to Others					
<b>FUNCTION COST:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES:</b>					
<b>CAPITAL:</b>					
<b>POSITIONS: FT/PT and Temp</b>					

**PUBLIC SECTOR ECONOMIC EFFECTS:**

This AO is a revision of an existing ordinance with no impact on the staffing or other resources utilized by the Health and Human Services Commission.

**PRIVATE SECTOR ECONOMIC EFFECTS:**

This ordinance is expected to have a no economic impact on the private sector.

Prepared by: Sarah Grosshuesch

Telephone: 343-4698



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 267-2009

Meeting Date: May 12, 2009

1 **From: ACTING MAYOR**

2  
3 **Subject: AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE**  
4 **SECTION 4.60.060 REGARDING THE HEALTH AND HUMAN**  
5 **SERVICES COMMISSION.**  
6

7  
8 The existing enabling ordinance for the Health and Human Services Commission  
9 has numerous outdated references no longer relevant to the function of the  
10 commission. Over a series of months, the Health and Human Services  
11 Commission revised the existing ordinance to produce a document reflecting the  
12 current mission and vision of the commission, and its relationship with the  
13 Department of Health and Human Services and the Municipality of Anchorage.  
14

15  
16 Prepared by: Department of Health and Human Services

17 Approved by: Diane Ingle, Director

18 Department of Health and Human Services

19 Concur: James N. Reeves, Municipal Attorney

20 Concur: Michael K. Abbott, Municipal Manager

21 Respectfully submitted: Matt Claman, Acting Mayor

**Content ID:** 007637

**Type:** Ordinance - AO

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE SECTION

**Title:** 4.60.060 REGARDING THE HEALTH AND HUMAN SERVICES COMMISSION

**Author:** katkusja

**Initiating Dept:** HHS

**Date Prepared:** 4/16/09 3:46 PM

**Director Name:** Diane Ingle

**Assembly Meeting Date:** 5/12/09

**Public Hearing Date:** 5/26/09

<b>Workflow Name</b>	<b>Action Date</b>	<b>Action</b>	<b>User</b>	<b>Security Group</b>	<b>Content ID</b>
Clerk_Admin_SubWorkflow	4/30/09 1:46 PM	Exit	Joy Maglaqui	Public	007637
MuniMgrCoord_SubWorkflow	4/30/09 1:46 PM	Approve	Joy Maglaqui	Public	007637
MuniManager_SubWorkflow	4/29/09 8:28 PM	Approve	Michael Abbott	Public	007637
Legal_SubWorkflow	4/29/09 1:08 PM	Approve	Rhonda Westover	Public	007637
Finance_SubWorkflow	4/28/09 2:41 PM	Approve	Sharon Weddleton	Public	007637
Finance_SubWorkflow	4/28/09 2:31 PM	Checkin	Jo Katkus	Public	007637
OMB_SubWorkflow	4/27/09 4:35 PM	Approve	Wanda Phillips	Public	007637
HHS_SubWorkflow	4/17/09 8:32 AM	Approve	Diane Ingle	Public	007637
AllOrdinanceWorkflow	4/16/09 3:47 PM	Checkin	Angela Taplin	Public	007637